



ADJUSTMENT REQUEST FORM

Fax Completed Form to: (203) 925-5933

Please Note:

This Fax Form Cannot be used to Request Invoice Adjustments due to Service Failures. To Request Adjustments for Service Failures, Please contact Customer Service at: (877) 289-2471.

Your Name: _____ Date: _____

Business Phone: _____ Business Fax: _____

Email Address: _____

Invoice Number: _____ Account Number: _____

Please enter the tracking ID and an Explanation of each adjustment request. Please include recipient's or third party's account number, if applicable.

Tracking ID:

Explanation:

**BTX Global Logistics
PO Box 853
Shelton, CT 06484
Tel: (203) 925-5905 Fax (203) 925-5933**