

# **BTX Global Logistics New Customer Setup Packet**



**Please fill out the attached BTX New Customer Packet and send it back to your local BTX Sales Representative.**

*R.02.17.25*



# CUSTOMER PROFILE & CREDIT APPLICATION

(Please print all information clearly & legibly).

## Company Information

Employer ID (EIN):	Dun & Bradstreet #:	Years in Business:
(Check One)    Corporation:                  Partnership:                  Proprietorship:                  LLC:		
<b>Must provide Employer ID (EIN) and Dun &amp; Bradstreet# to be approved for Credit</b>		
Company Name:	DBA:	Company Phone:
Physical Address:	City / State:	Zip:
Billing Address:	City / State:	Zip:
Parent Company:	City / State:	Zip:
Parent Address	City / State:	Zip:
Type of Business:	Billing E-mail:	Website:
President/CEO Name:	Phone:	E-mail:
A/P Contact:	Phone:	E-mail:

**Tax Exempt entities must include a current, valid tax exempt certificate with application. (check one)**

Taxable:                  Resale:                  Government:                  Exempt:

## Customer Preferences (check one)

**Invoice Preferences:**                  Email                  EDI                  Paper                  Other: \_\_\_\_\_  
**Payment Preferences:**                  Check                  ACH/Wire                  Credit Card

## BTX Global Logistics Use Only

### Site Visit/Verification required before first shipment

Credit Limit Requested: \$	Station:
Was a Site Visit Completed? Yes                  No	Site Visit Date Completed:
Sales Rep:	Site Visit Completed By:
Reviewed By:	Approved Credit Limit:
Approved By:	2 <sup>nd</sup> Approval if Required:



## **Confidential Bank Information**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### **Bank Name(s)**

1. \_\_\_\_\_ 2. \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Acct#: \_\_\_\_\_

Acct Type: \_\_\_\_\_

I, the undersigned, certify that I am authorized to permit the above mentioned financial institutions to disclose any and all pertinent account information to BTX Global Logistics for their use in determining the terms of my account with their firm, and for periodic credit line reviews.

**Digital Signatures are not accepted for bank references. A Signed Authorization form on company letterhead listing banking details must be provided.**

\_\_\_\_\_  
Signed (Authorized Signer / Office)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Please return this form to the Credit Manager at BTX Global Logistics at [CR@btxglobal.com](mailto:CR@btxglobal.com).**

*R.01.11.23*



# CONDITIONS OF CREDIT

1. BTX has agreed to extend credit terms to Customer, instead of immediate payment upon delivery of the goods, subject to the terms and conditions of this Credit Application Agreement. Customer represents that this Credit Application Agreement is strictly for business, commercial, or agricultural products pursuant to 15 U.S.C. §§1601 and not for personal, family or household purposes.
2. Customer warrants the accuracy and completeness of all information provided herein and acknowledges that BTX is relying on such information to extend credit terms. Prior to any change in majority ownership, management, legal structure, name and/or any material adverse change in its financial position, Customer shall immediately notify BTX in writing.
3. Customer authorizes BTX to obtain credit information relating to Customer from any source whatsoever, including without limitation, the banking references and trade references listed herein, prior to or after credit has been extended, to determine the creditworthiness of Customer. Customer authorizes and directs the bank reference and trade references and any others who possess information relating to the creditworthiness of Customer to fully release such information to BTX and/or its agents and representatives. A copy of this Credit Application Agreement shall be deemed sufficient evidence of Customer's consent.
4. If BTX, in its sole discretion, agrees to extend credit to Customer, then BTX shall issue an acceptance letter to Customer stating that BTX has agreed to extend credit, subject to the terms hereof and any additional terms BTX shall deem necessary and the maximum limit to which credit will be extended. Upon issuance, the acceptance letter shall be fully incorporated herein.
5. Notwithstanding the extension of credit to Customer, BTX, in its sole discretion may withdraw, modify or terminate credit. If Customer's request for credit or increase of credit is denied, or if credit is terminated, Customer may request, within sixty (60) days, a written statement of the reasons therefore. BTX will provide a written statement within thirty (30) days after receipt.
6. In the event that outstanding charges owed by Customer exceed the stated credit limit, the balance in excess of the stated limit shall become immediately due and payable and Customer shall thereafter be required to pay all charges owed to BTX in excess of the stated limit prior to delivery of further goods and/or services. Similarly, no further credit will be extended by BTX to Customer until the outstanding balance is brought under the stated limit and Customer is otherwise in compliance with this Credit Application Agreement. No extension of credit in excess of the stated limit be deemed a waiver by BTX of its rights to require immediate payment of all amounts exceeding the stated limit; to terminate this agreement; or to otherwise exercise any rights BTX may have hereunder, or at law, in equity or otherwise.
7. Customer agrees to pay BTX all charges for goods and/or services provided by BTX, directly or indirectly, including freight and other charges within the stated credit limit, within thirty (30) days of invoice. Interest on sums which are due but which have not been paid shall accrue at the rate of one and one half percent (1.5%) per month from date due until paid to BTX in full, but not in excess of the amount permitted by applicable law. BTX shall be authorized to apply payments received first to interest and then to the oldest charges. At BTX's discretion, any sums (including credits, refunds or property damage claims payments) which BTX owes Customer may be applied against any outstanding balance which Customer owes BTX.
8. All services subject to standard terms and conditions of our bill of lading are available at [www.btxglobal.com](http://www.btxglobal.com). By shipping with BTX Global Logistics you acknowledge acceptance of these terms and conditions.
9. Any legal fees and costs, as well as any other expense or cost, including without limitation, those relating to the holding, storing or selling of goods, in any way relating to the collection of amounts due BTX shall be promptly paid or reimbursed by Customer.
10. This Credit Application Agreement shall continue so long as Customer continues to purchase goods and/or services from or owes any amount to BTX, but may be terminated by BTX at its sole discretion at any time upon written notice to Customer. This Credit Application Agreement shall automatically terminate upon any breach or failure to perform hereunder by Customer, but Customer's obligations pursuant to this Credit Application Agreement shall survive termination.
11. This Credit Application Agreement, together with the acceptance letter, if issued by BTX, constitutes the entire agreement with respect to the subject matter hereof and supersedes and replaces all prior and contemporaneous agreements, written or oral. This Credit Application Agreement shall not be amended except through a written instrument signed by both parties.
12. The parties hereby submit to the non-exclusive jurisdiction and venue of the courts located in Fairfield County, Connecticut with respect to any dispute arising out of or relating to this Credit Application Agreement. The substantially prevailing party shall be entitled to recover its reasonable legal fees and costs.
13. The individual executing this agreement warrants he/she is an owner, officer and/or director of customer and has been duly authorized to complete and bind customer to the terms and conditions of this agreement set forth on the signature page hereto in the event BTX agrees to extend credit to customer.

**By signing, you are declaring you are authorized to sign and accept BTX's Credit terms.**

<b>Authorized Customer Signature</b> <b><i>(identified on the front page)</i></b>
Authorized Customer Signature:
Authorized Customer Name (Print):
Title:
Date:

R.05.01.25



## **SHIPPING AGREEMENT**

This Shipping Agreement ("Agreement") is between Bacarella Transportation Services, Inc. DBA BTX Global Logistics ("BTX"), and the customer indicated below ("Customer").

WHEREAS, Customer desires to engage BTX as an intermediary to arrange for logistics services with appropriate carriers on behalf of Customer, and BTX agrees to provide such services subject to the BTX Terms and Conditions of Service, as amended from time to time, and available at [www.btxglobal.com/customer-shipper-documents/](http://www.btxglobal.com/customer-shipper-documents/).

WHEREAS, BTX maintains the following operating authorities any of which may be utilized in the execution of this agreement: i) domestic and international air freight forwarder, providing services as a Transportation Security Administration (TSA) licensed Indirect Air Carrier (IAC #NE9401013); ii) Federal Motor Carrier Safety Administration (FMCSA) licensed Property Broker (MC461607/DOT2230954); iii) FMCSA licensed Freight Forwarder (FF4688 & FF9079); and iv) Federal Maritime Commission-licensed Ocean Transportation Intermediary (003805). NOW, THEREFORE:

1. Customer acknowledges receipt of, and agreement with, the BTX Terms and Conditions, which are expressly made a part hereof.
2. Customer warrants that the person signing below has full authority to execute this Agreement on behalf of Customer.
3. Customer certifies that it will not attempt to ship via BTX or its agents any unauthorized explosives, incendiaries, hazardous materials or tender to BTX any Shipments that violate or attempt to violate any export control laws or regulations.
4. Customer agrees that its representative(s) shall provide adequate identification to BTX and/or its agent(s) prior to BTX's acceptance of any Shipment, if and when required by BTX and/or applicable U.S. law and regulations.
5. Customer consents to verification by BTX of any publicly available information concerning Customer necessary for BTX to comply with applicable law or security related regulations.
6. Customer consents to security screening of its Shipments pursuant to U.S. law and regulations.

**BTX'S TERMS AND CONDITIONS CONTAIN IMPORTANT INFORMATION CONCERNING BTX'S SERVICES. YOUR SIGNATURE BELOW INDICATES YOUR ACKNOWLEDGEMENT OF AND AGREEMENT WITH BTX'S TERMS AND CONDITIONS. THIS AGREEMENT CREATES BINDING LEGAL OBLIGATIONS. IF NOT UNDERSTOOD, PLEASE CONSULT AN ATTORNEY BEFORE SIGNING.**

**THIS AGREEMENT APPLIES TO THE UNDERSIGNED COMPANY AS WELL AS ANY SUBSIDIARIES, AFFILIATES AND DIVISIONS OF SAID COMPANY.**

Customer: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

R.2.17.25

# Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ► _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code	
<b>7</b> List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>										
				-				-		
<b>or</b>										
<b>Employer identification number</b>										
				-						

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ►	Date ►
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*